



COMMONWEALTH OF MASSACHUSETTS
Board of Registration
of
Hazardous Waste Site Cleanup Professionals
One Winter Street, 3rd Floor
Boston, MA 02108

SUPPLEMENTAL APPLICATION TO RENEW LSP LICENSE
[for use only by those who received 90-day extension]

Name: _____ **LSP License No.** _____

Check one of the following boxes:

- ☐ **There has been no change in my contact information since I submitted the “*Application To Renew License*” for this license renewal. (Do not fill out reverse side.)**
- ☐ **There has been a change in my contact information. See the change(s) noted on the *LSP Address Form* on the reverse side of this Supplemental Application.**

Having received a 90-day extension to obtain additional credits, I now wish to submit proof of those credits and renew my LSP license.

Required Enclosures: Please return this Supplemental Application along with the following required enclosures.

- ☐ **I have enclosed a check or money order in the amount of \$100 in payment of my renewal extension fee.**
- ☐ **I have enclosed copies (not originals) of my additional Continuing Education Attendance Certification Forms showing that I have obtained the additional credits I need to renew my license.**

Required Attestation

I certify, under the pains and penalties of perjury, that the information I have provided with and pursuant to this Supplemental Application to renew my LSP license is truthful and accurate. I understand that failure to provide accurate information may be grounds for the LSP Board to deny my renewal application or suspend or revoke my license. I further attest, under the pains and penalties of perjury, that pursuant to M.G.L. c. 62C, § 49A, to the best of my knowledge and belief, I have filed all state tax returns and paid all state taxes required by law.

(signature)

(date)

LSP Address Form

LSP Number	
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Name -	First:		M.I.		Last:		Suffix:	
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I. Your Contact Information for Board's Website:

Please provide your current address, phone number, and e-mail address for the “*Searchable LSP List*” on the LSP Board’s website (<http://mass.gov/lsp>).

Company name (if used)							
Street 1							
Street 2							
City/Town			State		Zip		-
Business Tel.	()		-				
E-mail address							

II. Your Contact Information for Use by the Board's Staff:

Option A: ☐ If you check here, the Board’s staff will use the contact information listed above when contacting you by phone or e-mail and when mailing your official Board correspondence (e.g., Annual Fee invoices, License Renewal information, and Disciplinary Complaints).

Option B: If you wish to have the Board’s staff contact you at a different phone number or e-mail address, or send your official Board correspondence to a different address (i.e., other than listed above), please provide that different contact information below. This information will not be listed publicly on the Board’s website.

Company name (if used)							
Street 1							
Street 2							
City/Town			State		Zip		-
Tel.	()		-				
E-mail address							

In the Future, Notify Us of Any Changes in Your Contact Information!

Keeping all this contact information accurate and up to date for each LSP will be impossible unless you notify the LSP Board **each time** any of your contact information changes. We will continue to collect this information from you every three years as part of the license renewal process. But **you have the responsibility** to notify us whenever any of your contact information changes. The easiest way to do this is to send the Board an e-mail (LSP.Board@state.ma.us), so long as your last name appears in the Sender’s e-mail address. Otherwise, you may fax or mail your new contact information, so long as your change request is signed and dated. For your convenience, you may send us your changes using the “LSP Address Form” posted on the Board’s website. But contact information changes need not be submitted on a form. Be sure to identify whether a change pertains to your “website” information or your “mailing” information.

If you have any questions about what contact information the Board has on file for you, you may contact the LSP Board at 617-556-1091.